



NEW JERSEY ARMY NATIONAL GUARD
JOINT FORCE HEADQUARTERS
3650 SAYLORS POND ROAD
JOINT BASE MCGUIRE-DIX-LAKEHURST
NEW JERSEY 08640-5606

ARMY BULLETIN NO. 17-4

15 May 2017

FISCAL YEAR 2017
SERGEANT MAJOR ACADEMY SELECTION PANEL (G1)

1. Reference.

- a. Memorandum, ARNG G3, ARNG-TR, 2 November 2016, Subject: Implementation of the Resident United States Army Sergeants Major Course (SMC) Selection and Utilization Policy.
- b. Army Regulation 135-18, Active Guard Reserve (AGR) Program, 01 November 2004.
- c. Army Regulation 135-200, Active Duty for Missions, Projects, and Training for Reserve Component Soldiers, 30 June 1999.
- d. Army Regulation 350-1, Army Training and Leader Development, 19 August 2014.
- e. Army Regulation 600-8-19, Enlisted Promotions and Reductions, 1B December 2015.
- f. National Guard Regulation 600-200, Enlisted Personnel Management, 31 July 2009.
- g. ARNG-HRH Policy Memorandum #13- 023, ARNG G1, NGB-HRH, Subject: Service Obligations for Training Requirements, Army National Guard Personnel 29 May 2013.
- h. Army Regulation 135-91, Service Obligations, Methods of Fulfillment, Participation Requirements, and Enforcement Procedures, 14 March 2016.
- i. Army Regulation 600-9, Army Body Composition Program, 28 June 2013.
- j. ALARACT 216/2012, Structured Self Development (SSD) Prerequisites.

2. Purpose. This Bulletin details eligibility requirements, application procedures, and enrollment process for the Sergeants Major Nonresident Course (SMNRC) for fiscal year (FY) 2017. The NJARNG will conduct a Sergeant Major Academy Selection Panel on or about 13 June 2017 at the JFHQ, Joint Base McGuire-Dix-Lakehurst.

3. Applicability. This Bulletin applies to Master Sergeants (MSG) and First Sergeants (1SG) eligible for admittance to the SMNRC.

4. Course Scope. The SMNRC consists of three phases, two Distributive Learning (DL) phases and one resident phase (two weeks). Soldiers approved to attend SMNRC will be enrolled into the phase I course via ATRRS. Subsequent enrollment for follow-on phases must be coordinated by the Soldier with the State Quota Source Manager (G3-T).

5. Eligibility Requirements.

a. Soldiers applying for enrollment in SMNRC must meet service obligation requirements IAW NGR 600-200, para 7-3k. Specifically, Soldiers must start the SMNRC prior to reaching age 56 in order to complete Phase I and II within 18 months, and Phase III within six months (24 months total training), and then complete their one year service remaining obligation (SRO) prior to reaching age 60. Promotion to the rank of Sergeant Major/Command Sergeant Major incurs a separate, non-additive three year SRO.

b. Applicants must be in the pay grade E-8 to submit enrollment packets. Master Sergeants/First Sergeants selected for promotion and assigned to the next higher position will have priority of enrollment.

c. Enrollment in USASMA (SMNRC or SMC) is a prerequisite for promotion to Sergeant Major (SGM) and appointment to CSM in the Army National Guard.

6. Application Requirements. Packets will include the documents listed below (as applicable). Incomplete packets will be returned to the originator without action.

a. A letter requesting consideration for attendance in the USASMA and acknowledgement you have reviewed your official military record file OMPF/IPERMS and DA Photo.

b. Endorsement from Chain of Command:

1) Soldiers assigned to Battalion and below must have a Battalion CSM with endorsement through Battalion Commander and MSC CSM with endorsement through MSC Commander.

2) For Soldiers assigned to MSC must have MSC CSM with endorsement through MSC Commander.

3) Soldiers assigned to JFHQ G-Staff must have G-Staff SGM with endorsement through Director (G1-GB) endorsement.

4) Soldiers assigned to the IG must have endorsement from IG.

c. DA Form 705, Army Physical Fitness Test Scorecard (dated May 2010); completed within 12 months of submission date for traditional Soldiers and technicians and within six months of submission date for AGR Soldiers.

d. DA 5500, Body Fat Content Worksheet (Male) (dated May 2013), DA Form 5501, Body Fat Content Worksheet (Female) (dated May 2013), or Memorandum verifying Soldier Meets Army Screening Table Weight; (if applicable). Per AR 600-9, Para 3-4d, height and weight data are no longer required entries on the DA Form 705. However, if the Soldier's height and weight are not annotated on the DA Form 705, a DA Form 5500/5501 or memorandum verifying the Soldier meets the Army screening table weight must be submitted with the packet.

e. DA Form 3349, Physical Profile (if applicable); Soldiers with permanent profiles with a code "3" require proof of Military Medical Review Board (MMRB) evaluation.

f. Structured Self Development Level IV Completion Certificate; Soldiers must include a copy of their SSD-4 completion certificate.

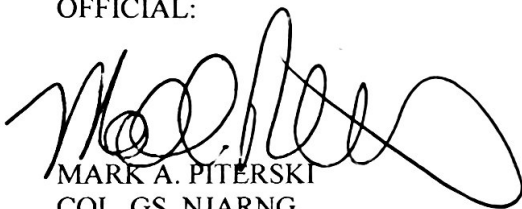
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g. Applicants should ensure that their official military record file OMPF/IPERMS and DA Photo are reviewed and current by 9 June 2017. On 10 June 2017 your official military record file OMPF/IPERMS and DA Photo will be downloaded for review by the panel.

8. Packet Submission. All packets must be scanned electronically in single PDF formatted file and emailed to NG NJ NJARNG Mailbox JFHQ G1 Enlisted Boards (ng.nj.njarng.mbx.jfhq-g1-enlisted-boards@mail.mil) no later than 10 June 2017. Late submissions will not be considered.

9. DCSPER point of contact for the Sergeant Major Academy Selection Panel is CSM Sean M. Chapman at sean.m.chapman3.mil@mail.mil or (609) 562-0629.

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